



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, August 3, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-3938)

Attachments: [AUDIO](#)

Present: Chairperson Barbara Bigby, Commissioner Donald S. Andrews, Commissioner Percy Duran III, Commissioner Eleanor R. Montañó and Commissioner Theresa Zhen

Excused: Vice Chairperson Cheryl Grills Ph.D., Commissioner Johanna Arias-Bhatia, Commissioner Susan Burton and Commissioner Anne S. Hill

Staff present: Cesar Hernandez, Roy Sinclair and Jenny Kimbell. (16-3939)

Call to Order. (16-3849)

Chairperson Bigby called the meeting to order at 10:10 a.m.

Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the July 27, 2016 Minutes. (16-3850)

On motion of Commissioner Percy Duran III, seconded by Commissioner Donald S. Andrews and unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items. (16-3851)

Chairperson Bigby provided the SBC Commissioners with an updated list of inspection assignments by district.

3. Staff Report on Correspondence Received and Department Representative Reports. (16-3852)

Staff provided the Commission with the scheduled dates for the mandatory instructor led trainings for Commissioners. After discussion, the Commissioners selected the dates and times that they were interested in attending.

4. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from July 28, 2016 to August 2, 2016. (16-3853)

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Bigby visited:

- **Pasadena Courthouse (Walnut Ave., Pasadena, CA) on July 29, 2016.**

Commissioner Andrews visited:

- **Century Regional Detention Facility - CRDF (Alameda St., Lynwood, CA) on August 2, 2016.**

Commissioner Montaña visited:

- **Lakewood Sheriff Station (Clark Ave., Lakewood, CA) on August 2, 2016 and reported that although the facility was in satisfactory condition, the Drunk Tank needs repair.**

Commissioner Duran visited:

- **Metropolitan Courthouse (Hill St., Los Angeles, CA) on July 22, 2016.**

III. DISCUSSIONS

5. Discussion and appropriate action on inviting the American Civil Liberties Union and Youth Coalition to a future SBC meeting. (16-3485)

This item was heard with Agenda Item number six.

6. Discussion, recommendation and appropriate action regarding the logistics and finalizing the agenda for the SBC's Community Meeting scheduled to be held on September 7, 2016. (16-3854)

On motion of Commissioner Theresa Zhen, seconded by Commissioner Donald S. Andrews and unanimously carried. The Commission agreed

to hold a community meeting with the Youth Justice Coalition on September 7, 2016.

7. Discussion and appropriate action to cancel the Sybil Brand Commission's meeting scheduled to be held on September 7, 2016. (16-3855)

On motion of Commissioner Theresa Zhen, seconded by Commissioner Percy Duran and unanimously carried, the Commission agreed to hold a special meeting in the evening.

IV. MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-3856)

The following item was introduced for discussion and is to be placed on the August 10, 2016 meeting agenda:

- **Discussion and appropriate action on drafting a letter to the Board of Supervisors regarding the Community Transition Unit.**

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-3857)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of August 2, 2016. (16-3858)

There being no further business, Chairperson Bigby adjourned the meeting of August 3, 2016 at 11:18 a.m.